

WILBERFOSS PARISH COUNCIL

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MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL

Held on Thursday 17TH January 2019 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer and Councillors John Cooper, Louise Ward, Judy Abernethy, Anita Coppinger and Anna Coppinger, together with Ward Councillors Andy Strangeway and Kay West.

1. Apologies were received from Vice Chairman Dave Smith and Councillor Aysha St Giles. The Clerk confirmed that despite initial enquiries and a couple of chaser emails to those who expressed an interest, no formal application has been received for the current vacancy.

2. There were no declarations of interest offered by any Councillor.

The 15 minute question time was not utilised.

3. Minutes of the Meeting of the Wilberfoss Parish Council held on 20th December 2018 were signed as a true record.

4 Planning

The Clerk advised that the appeal of Planning Application 18/01436/VAR 1 Willow Park Road had been allowed but only to enable condition 1 to be implemented, as the original condition refers to a date in the past. In effect, condition 1's requirements in respect of obscure glazing and non-opening windows remains.

The Parish Council had been invited by Full Sutton & Skirpenbeck Parish Council to make comment on the proposed building of a new prison at Full Sutton. The Clerk confirmed that nowhere in the report was there a suggestion that the anticipated route into the prison would be via the A1079 and Councillor Abernethy suggested that any increase in traffic would be staggered to take into account shift patterns. Councillors had no further comments to make.

Councillors were notified that Planning Application 18/03549 for the erection of a first floor extension over existing garage, conversion of existing garage to create additional living accommodation and construction of dormer windows in the roof at the front and rear of Foxhaven, 8A Main Street, Wilberfoss has been granted.

Councillors were advised of Planning Application 19/00151 for continued use of the dwelling without compliance with agricultural worker's occupation condition at Linden Lodge, Newbridge Lane, Wilberfoss and had no observations to make.

5 District Councillor Reports

Ward Councillor West advised that there was no proposal to increase the Council tax for 2019/2020.

Ward Councillor Strangeway advised that a pothole on Storking Lane and the general road surface of Hawthorn Drive have both been reported to East Riding of Yorkshire Council Highways Department. He further advised that the infrastructure of a bridge on Newbridge Lane is in need of repair.

The Clerk reported that no urgent decisions had been taken since the last meeting.

6 Progress Reports

Councillor Cooper advised that the Newsletter is now in production and the January edition has been published. The efforts of the Editorial Team were acknowledged and appreciated. He requested that the Parish Council consider the purchase of a number of Perspex boxes which could house the Newsletter, allowing it to be more evenly distributed throughout the village. It was agreed that 3 A4 Perspex boxes would be purchased. Councillor Cooper advised that it would be advantageous if he were able to increase the size of the Editorial Team. An online version of the Newsletter is available at www.wilberfossparish.org.uk.

Councillor Cooper advised that due to his commitment to the Newsletter and the Christmas break no further progress on the Transport Survey has been made.

7 Environment & Community Matters

The next flag flying dates are the 6th and 19th February and the Chairman confirmed that she would make the necessary arrangements with the Parish Council's volunteers. She further acknowledged that the overgrown tree is still in need of pruning and confirmed that this will be arranged.

The Clerk advised that photographs and dimensions have been submitted to Notice-It who built the Notice Board on Main Street. The Council was asked to consider two options – to replace like for like (with a notice board that has two opening doors and can hold 8 A4 sheets) or to replace with a notice board with one opening door accommodating 9 A4 sheets which would fit between the two existing metal posts on Willow Park Road. The Chairman asked the Clerk to seek two mock ups of what has been proposed so the Councillors can vote on the way forward. The Clerk urged the Parish Council to make a decision without delay so as to benefit from the Tesco funding.

As Parish Council representative on the PFA, Councillor Abernethy advised that the Pavilion is now closed on Thursdays until spring and the Bingo sessions have moved to a Wednesday. Fencing has been erected between the site and the new Moorfield development, providing access directly into the site but with staggered metal bars to prevent easy access on bicycles. Speed humps have been purchased and will be installed once the depth of tarmac has been ascertained.

Councillor Cooper advised that he is in contact with East Riding of Yorkshire Council with regard to becoming a Dementia Friendly village. He suggested that he can arrange for a representative to speak to the Parish Council in the coming months and this was welcomed. A further opportunity may be sought for the Annual Parish Meeting to offer members of the community a chance to understand the effects of Wilberfoss becoming a Dementia Friendly village.

The Clerk advised that she had had a site visit with the ERYC Grounds Maintenance Supervisor at the copse of trees on Ings Road. A further meeting is planned between the Clerk, Councillor Cooper and Kevin Treacher from Acer Garden Services to assess the way forward. The Clerk has been instructed by ERYC that one tree in particular must be removed in the short term as it is rotten. Consideration will be given to applying to the Bettys Trees for Life Fund for funding to consider re-developing the site into an educational facility for children.

The Chairman reported that the Elders Party planning is going well and there is commitment from 78 elders of the village, an increase of approximately 15 on last year.

At the request of Councillor Cooper the Parish Council was provided with an appraisal of the difference between a Parish Plan and a Neighbourhood Plan. The work to produce a Neighbourhood Plan is extensive and expensive although, if adopted by East Riding of Yorkshire Council, could help the parish to insist on certain planning criteria. A number of local town and parishes have put together a Neighbourhood Plan so there is an opportunity to seek guidance on the amount of work involved but it was acknowledged that although the Parish Council can lead the project, the steering committee must include members of the community.

8 Councillors' Reports and items for future Agendas:

Councillor Abernethy enquired about the speed gun initiative mentioned at the meeting in November. She and her husband would be willing to volunteer to undergo training, although a further 4 volunteers would be needed. Councillor Cooper agreed to seek volunteers through the Newsletter.

The Chairman requested that the 'Items for the Village Newsletter' Agenda item be reinstated now that the Newsletter is back up and running.

9 Administration

The Clerk advised that she had spoken to the Parish Council's Internal Auditor, who is happy to continue in his role at present.

10 Finance

Payment was approved for the following transactions:

Clerk's admin expenses (colour ink cartridge)	£13.99
Wilberfoss Community Centre (hire charge)	£15.00
Clerk's work from home pay	Confidential
Clerk's October salary	Confidential
HM Revenue & Customs	Confidential
Little Picker	Confidential
Acer Garden Services	£447.60
Hoyer Elders party expenses	£210.99
1&1 Internet	£1.19 (DDR)

The Clerk sought a second signature on the paperwork for the annual insurance and advised that the IOC renewal had been charged at £35.00 and not the £40.00 anticipated.

The Clerk advised that the Parish Council's online banking facility will be offline from 7.00 pm on Friday 18th January to 7.00 am on Monday 21st January, making it important that payments are authorised before Friday evening.

A discussion took place, following the provision of a budget, and the Precept for 2019/2020 was set at £21,000 - £2,500 below the anticipated budget.

Meeting closed 20.45 pm

..... Lesley Hoyer (Chairman) Sarah Wills (Clerk)